



Lesson 3.10 UNMO Reporting Procedures

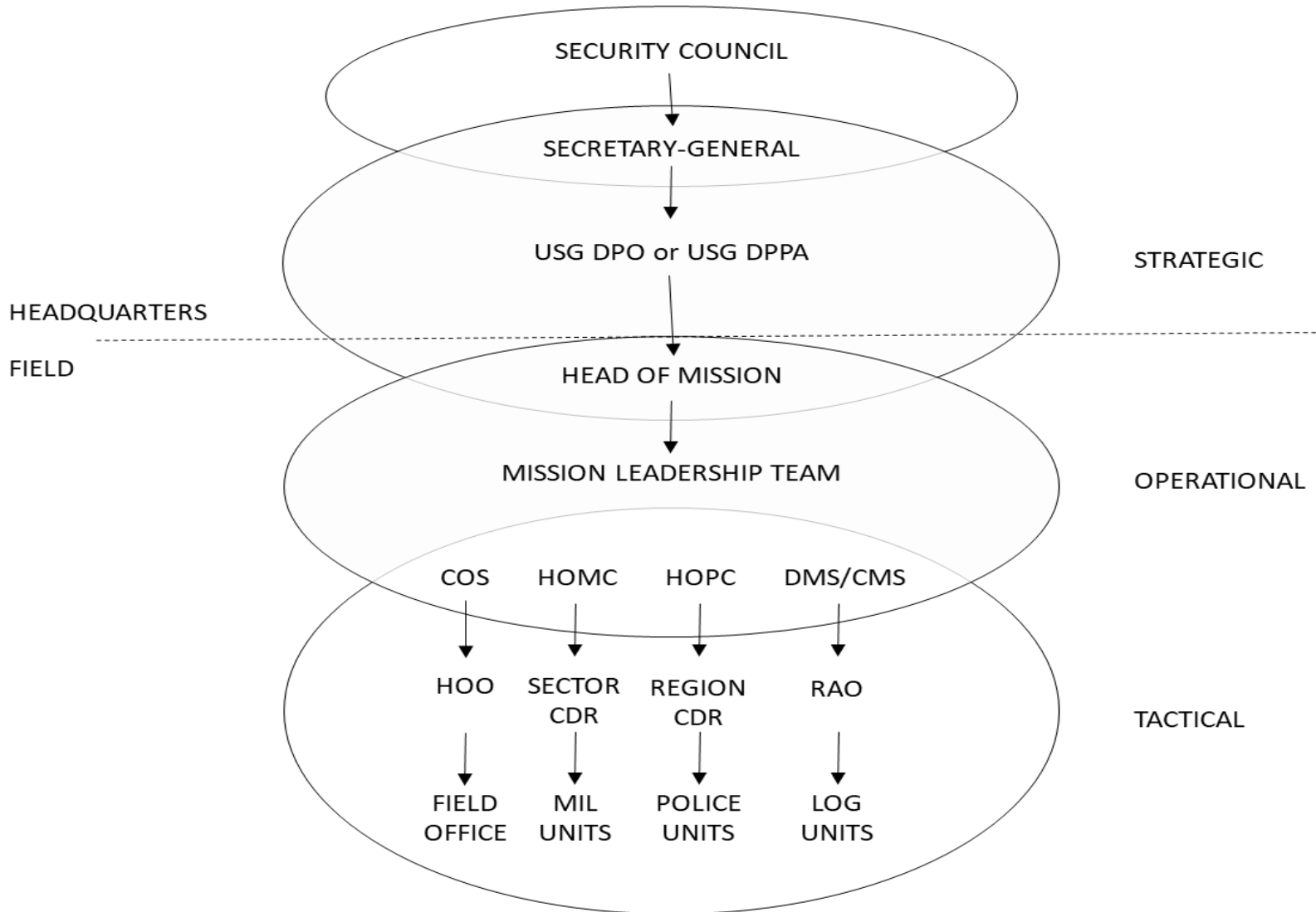
Lesson 3.10 Content

- Reporting requirements
- SITREP writing and submission
- Information centres

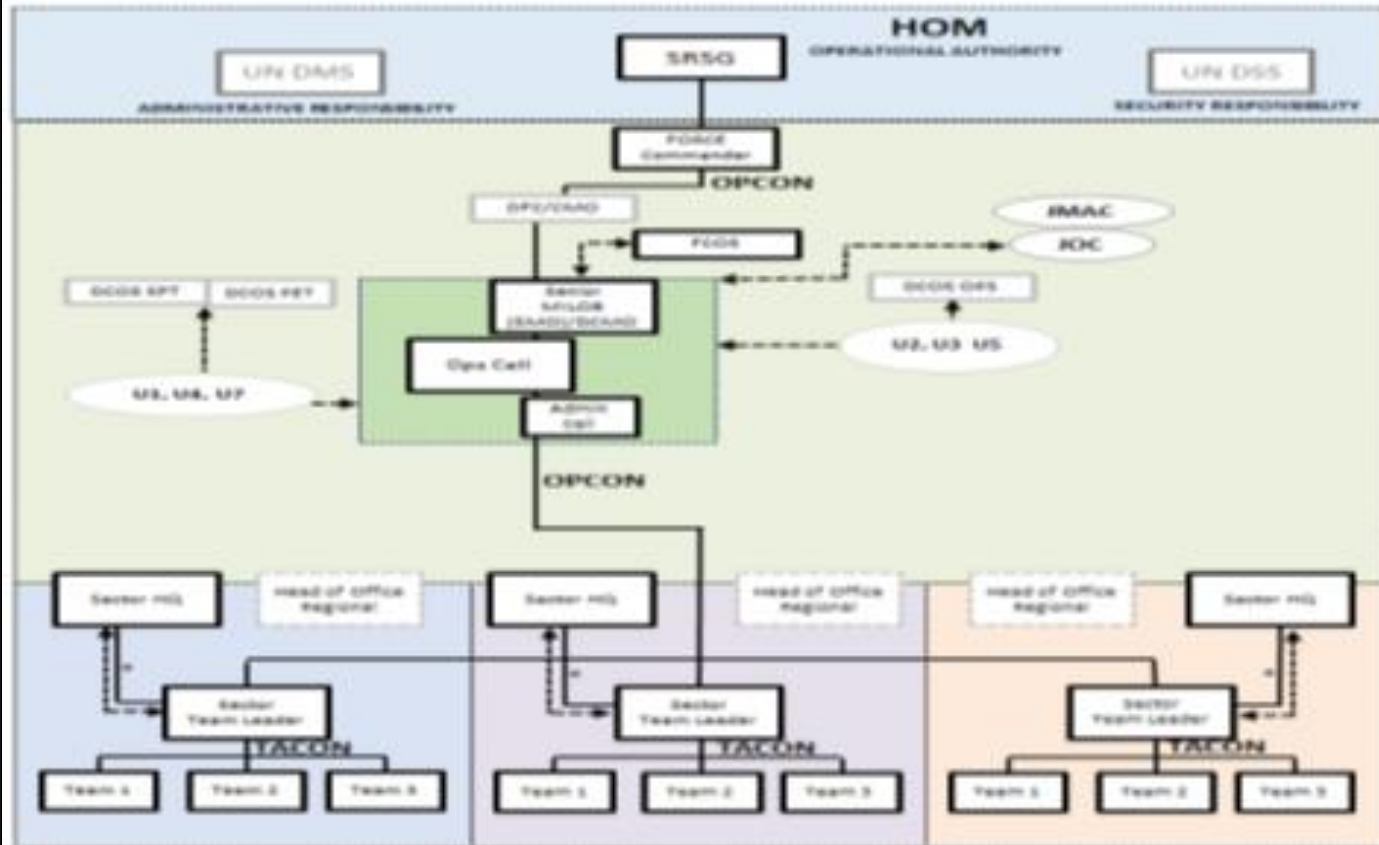
Learning Outcomes

- Describe the reporting requirements at the strategic, operational and tactical levels
- Identify all types of reports related to Military Observers
- Apply procedures for preparing and submitting reports using standard templates

UN Peacekeeping Structure



UNMO Chain of Command



Strategic Reporting

- Secretary General reports to Security Council
- Head of Mission (HOM) reports to UN Headquarters
- HOMC reports to UN military adviser

Types of Reports

- Routine reports- daily, weekly, monthly basis
- Special reports- on occurrence / special circumstances
- Mission specific report

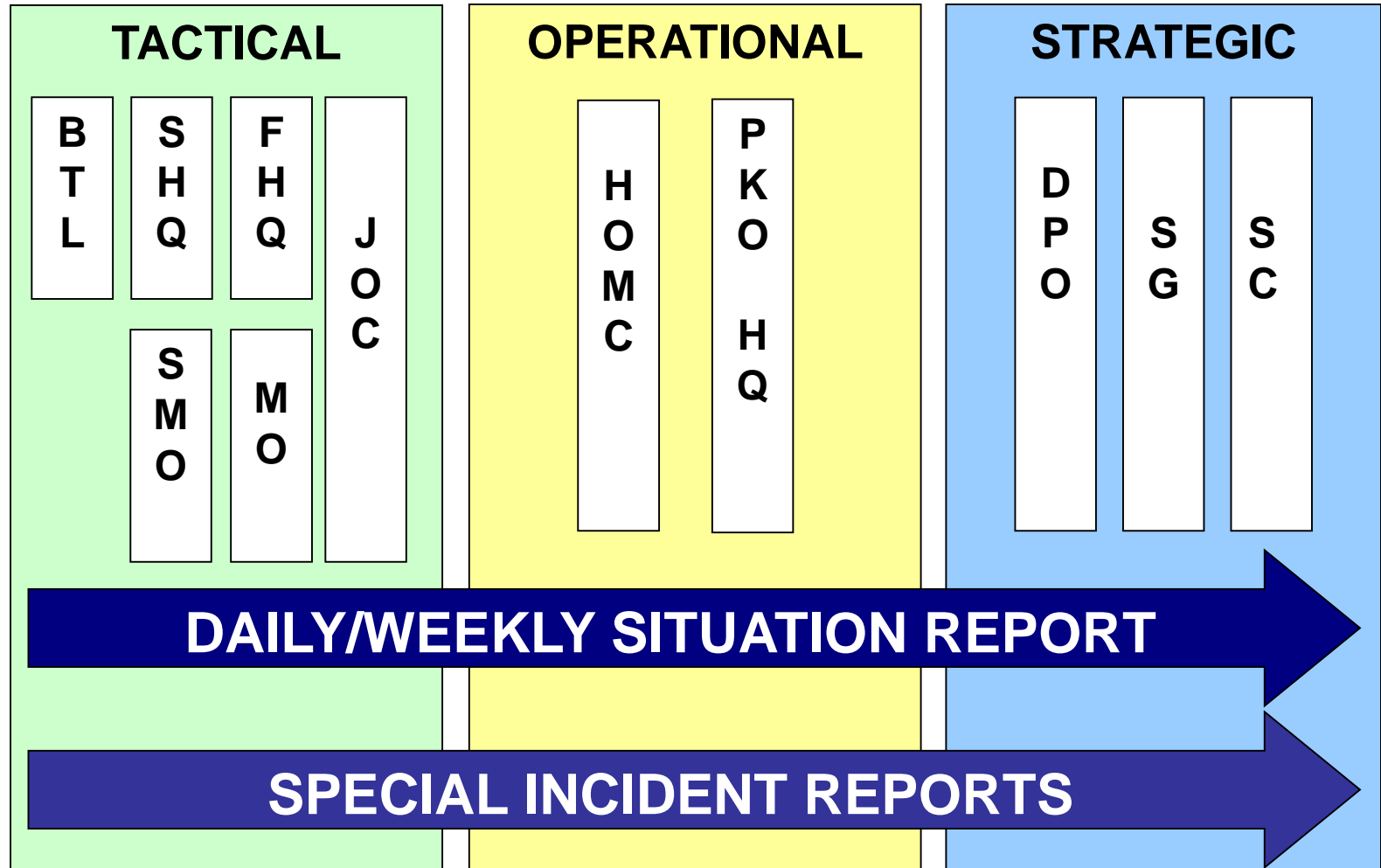
Routine Reports

- UNMO team site (TS) daily situation report
- UNMO FHQ daily situation report
- Patrol report
- Weekly assessment report
- Weekly patrol plan

Special Reports

- Flash report / special incident report
- Shooting incident report
- Investigation report
- Cease fire violation report
- Special patrol report

Procedures

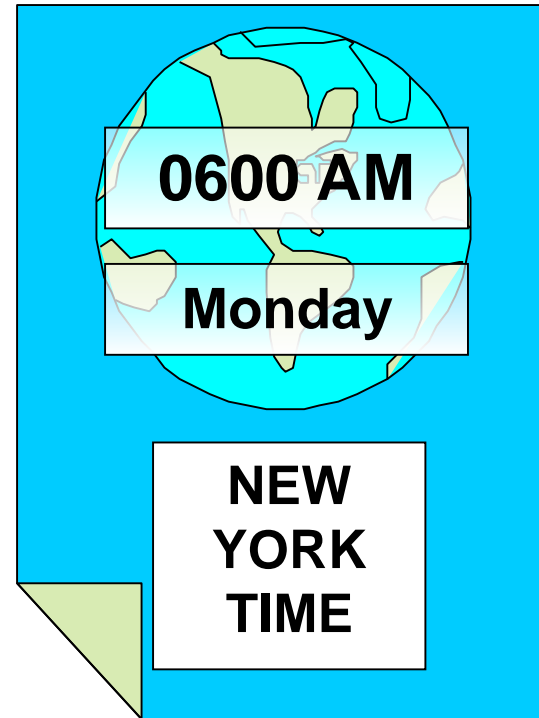


Deadlines

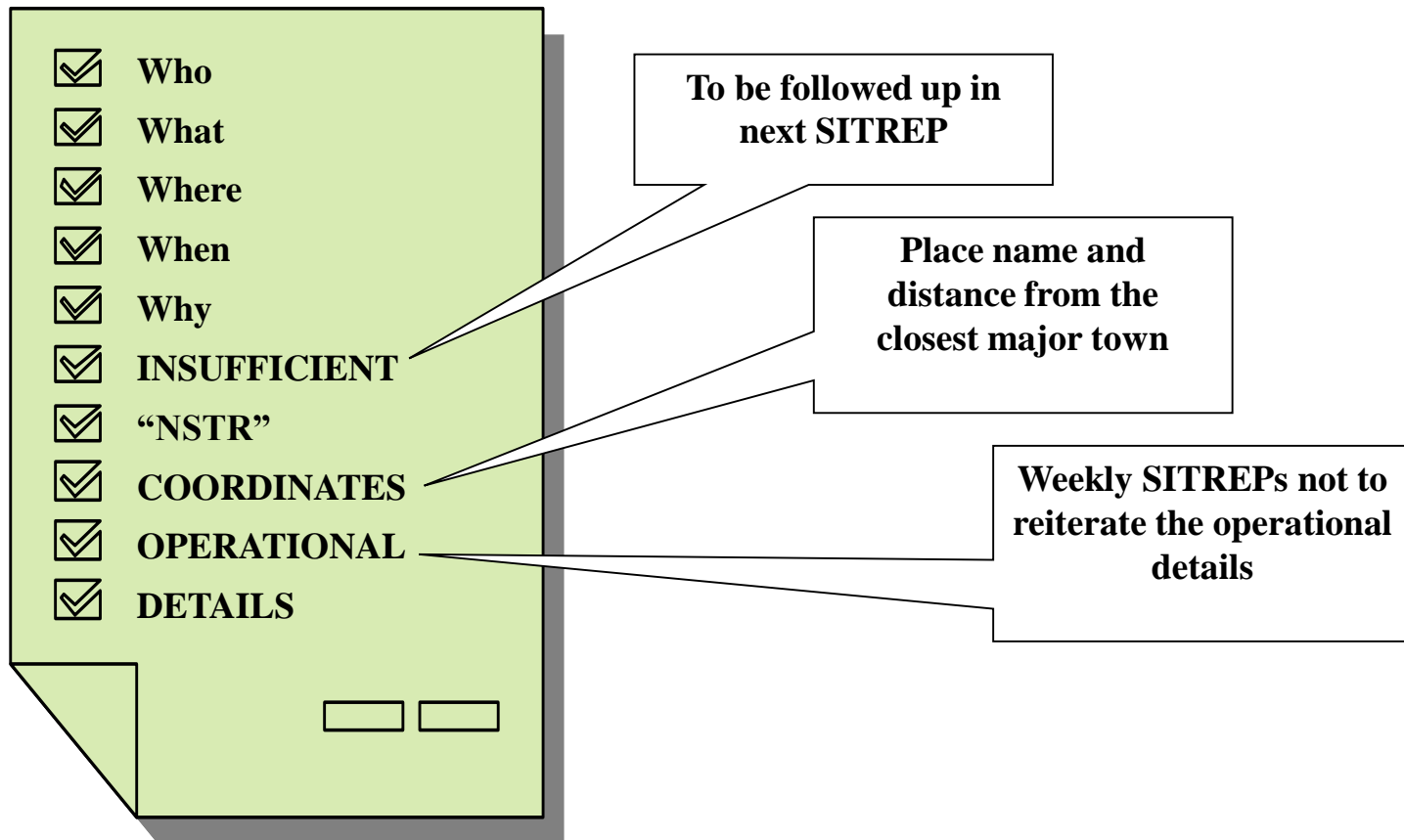
WEEK DAYS



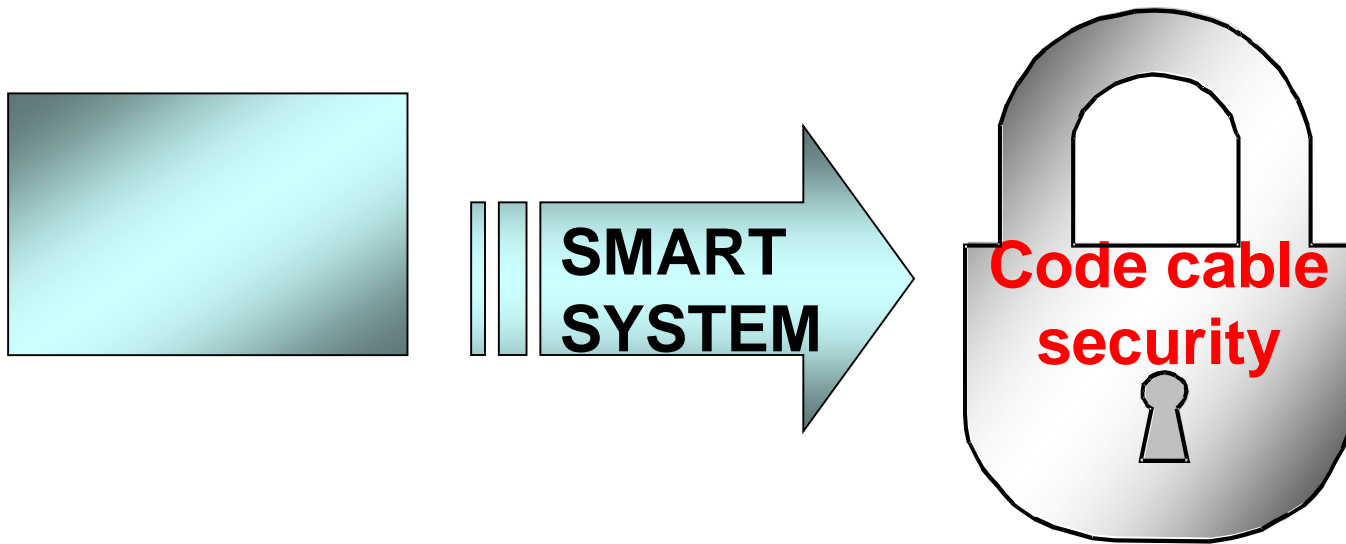
WEEKENDS



Draft Daily/Weekly Situation Reports



SITREP Transmittal & Information Security



Joint Operations Center (JOC)

- Mission asset
- Military-Civilian staffed information hub
- Located at Mission headquarters
- Mission-wide situational awareness
- Integrates operations / reports

JOC Responsibilities

- Monitors mission operational activities
- Requests, collects situation updates / reports
- Collates, disseminates information
- Consolidates daily operational reports
- 24-hour communication link between HOM, entities in AOR, UN Headquarters and others

JOC and Emergencies

- Crisis management center for HOM / Crisis Management Team (CMT)
- Supports CMT decision-making
- Centralized location for crisis decision-making

C/JOC Responsibilities

- Day to day JOC management JOC
- Relations with sector / regional offices
- Timely dissemination of operational reports
- First response to emergencies
- Information exchange with DPO Situation Centre, UN HQs New York

JMAC

- Provides information to HOM / SMT
- Collects and synthesizes information
- Produces medium and long term pattern and predictive analysis
- Intelligence hub

JMAC Responsibilities

- Merges and manages mission information
- Integrate information from mission components and other sources
- Develops analytical products
- Analyze and synthesize information
- Intelligence- material, to prepare integrated analyses
- Prepare / disseminate operational level assessments
- Support planning, decision making

UNMO Verbal Briefs

- Keep verbal briefs-brief
- Use UN peacekeeping terms
- Objective, task, purpose
- Who, what when, where, why
- Observations
- Assessment / conclusion
(the so what)
- Force Commanders, CMO
set their preferences



Lesson Take Away

- HOM connects tactical and strategy goals to mandate
- Military information collected at Force HQ
- JOC combines component inputs into daily SITREP to DPO, NY
- UNMO submit reports daily, weekly, monthly, special cases
- Missions have report SOPs, UNMO receive in induction training
- Reports –keep short , self-contained, answer 5 W's, classified
- JOC ensures mission situational awareness integrates reports
- JMAC integrates mission reports to develop analytical products

Questions